

# **DIPLOMAT**



#### INTERNATIONAL CLEARANCE TO REGISTER

#### **COMPULSORY DOCUMENTS**

- √ Valid Passport
- ✓ Diplomatic Visa/ ID
- ✓ Diplomatic Passport and Visa of Parent/Spouse if a dependant
- ✓ Letter from Embassy or Mission confirming:
  - a) Employment
  - b) Station, Start and End Date of Station
  - c) Undertaking of medical aid for the Diplomat and Spouse/Dependant
- ✓ Matriculation Exemption Certificate
  - Applicable to all 1<sup>st</sup> time undergraduate students with foreign school leaving results.
  - ➤ This is obtained from the International Students Office (ISO)
- ✓ Completed and Signed Indemnity and Consent Form

Documents can be e-mailed to: Clearance.International@wits.ac.za

**NB:** the international hold <u>WILL NOT</u> be lifted if all the required documents as mentioned here are not received.

## Financial clearance MUST BE obtained first.

### FINANCIAL AID CLEARANCE (if sponsored)

- Complete the On-line Fee Estimator (accessible on the Student Self-Service Portal) for the annual tuition fees, other related costs and the oncampus accommodation fee (if applicable).
- Sponsorship letter to be uploaded on the Student Self-Service portal and vetted by an official at the Financial Aid and Scholarships Office (FASO).

#### **FEES CLEARANCE**

- Complete the On-line Fee Estimator (accessible on the Student Self-Service Portal) for the annual tuition fees, other related costs and the oncampus accommodation fee (if applicable).
- > 75% of the annual tuition fee is payable on or before registration, as well as 75% of the on-campus accommodation fee if applicable.
- The balance of the fees is payable by 30 May.

Failure to pay will result in interest being charged.